



# Illinois Department of Transportation

Office of Business & Workforce Diversity  
2300 South Dirksen Parkway / Springfield, Illinois 62764

October 1, 2018

## CERTIFIED-RETURN RECEIPT REQUESTED

Ms. Karen M. Riffice  
Amalgamated Services, Inc.  
7248 W. Benton Dr.  
Frankfort, IL 60423

Dear Ms. Riffice:

The Illinois Department of Transportation (IDOT) has approved the "No Change Affidavit" for Amalgamated Services, Inc. and determined that the firm continues to meet DBE eligibility standards to perform work towards DBE goals.

In order to remain certified and in good standing, you must annually submit a No Change Affidavit. IDOT will send an affidavit form 60 days prior to the firm's next anniversary date.

Should the submitted information change, you are required to notify IDOT's Bureau of Small Business Enterprises (bureau) within 30 days of the change.

**Note:** Pursuant to 49 CFR Part 26.83(i), whenever there are any change in circumstances affecting your firm's eligibility status, your firm must provide written notification to IDOT within 30 days of the occurrence of the change. If you fail to make timely notification, it may result in the loss of your firm's certification.

If you have any questions, please contact the Bureau of Small Business Enterprises at (217) 782-5490.

Sincerely,

A handwritten signature in blue ink that reads "Debra A. Clark".

Debra A. Clark, Bureau Chief  
Bureau of Small Business Enterprises